

City of Preston

Regular City Council Meeting

January 8, 2024

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Matt Petersen, Dylan Meyer, JT Thomson, Matt Gerardy, Adam Reuter

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Eric Tietjens, Police Chief, Chad Gruver, Jesse Kilburg, Brian Sandholt, Dennis Driscoll and Richard Petersen

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen, seconded by M. Gerardy. Motion carried.

CONSENT AGENDA: Motion was made to approve the consent agenda including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, Gas furnace rebates: Keith Larson - \$100, Lonnie Ernst - \$100, Doug Bormann - \$100, Clothes washer rebate, Jackie Sullivan - \$35, Donation to EV Cake Auction - \$50 and Annual Publication approval for Preston Times was made by M. Gerardy, JT Thomson. Motion carried.

Payee	Description	Amount
PRESTON TELEPHONE COMPANY	DEC 2023 PHONE SERVICE	851.93
AMAZON CAPITAL SERVICES	WALL MOUNT CORD COVER	741.18
KIESLER POLICE SUPPLY INC	SIGHTS WITH TRADE IN	1,488.64
CARDMEMBER SERVICE	ADOBE ACROBAT PRO/PDF	712.62
SHIELD TECHNOLOGY CORPORATION	ANNUAL SUPPORT - SHILDWARE	150
AT&T MOBILITY	CELL SERVICE - FD	228.71
KIRBY WATER CONDITIONING	SOLAR SALT	65.5
USCELLULAR	FD CELL BILL	28.98
CARDMEMBER SERVICE	FIRE DEPT POST CARDS-POSTAGE	3,504.52
UNIFORM DEN INC	DRESS UNIFORM - FIRE DEPT	429.35
GRANT COUNTY TRUCK BODIES	NEW CHAIN/INSTALL ON SPREADER	907.5
PRESTON MUNICIPAL UTIL.	JAN 2023 UTILITY PMT	11,219.02
FARRELL INC	MOUSE GEL PACKS	126.5
JOHN DEERE FINANCIAL	OIL DRY	143.6
KIMBALL MIDWEST	100 CAP SCREWS	82.54
FREEDOM HYDRAULICS INC	NEW CYLINDER-DUMP TRUCK-1/2	3,877.06
WELLMARK BLUE CROSS & BLUE SHIELD	JAN 2024 HEALTH INS.	12,751.48
IOWA MUN WORKERS COMP.	INSTALLMENT 7 23-24	886
CITY OF PRESTON/UTILITIES	NOVEMBER UTILITIES	257.17
PRESTON TELEPHONE COMPANY	NOV 2023 PHONE SERVICE	82.55
BAKER & TAYLOR BOOKS	BOOKS	257.41
FARM & HOME PUBLISHERS	2024 PLAT BOOK	63
CAROLINE BREDEKAMP	HOLIDAY FESTIVAL SUPPLIES	53.64
QUILL CORPORATION	ENV/PLANNERS DRY ERASE PENS PAPER	190.77
GRUHN ELECTRIC ENTERPRISES	WS PARK ROCK LTNG/FLAG POLE LTNG	9,389.53
KIEFFER, NANCY	REIMB - XMAS ORNAMENTS	186.39
GATOR GRAPHICS	DOWNTOWN INCENTIVE	7,500.00
RIVER CITY FENCING INC	1/2 DOWN FOR FENCE SLATS	246.75
IA MUNICIPAL FINANCE OFFICERS ASSOC.	IMFOA DUES-TRACEY LEE	50
PRESTON TIMES	DEC CLAIMS	277.34
LYNCH DALLAS PC ATTORNEYS AT LAW	OFFICE COMPATIBILITY REVIEW	367.5

AMAZON CAPITAL SERVICES	LEXMARK 50F1H00 TONER	159.89
JACKSON COUNTY AUDITOR	NOV 023 ELECTION CITY/SCHOOL	270.68
MAQUOKETA STATE BANK	DEC 2023 MAINT FEE	42.8
GATOR GRAPHICS	SIDEWALK REPL. PROGRAM	1,250.00
ORIGIN DESIGN	AMOS ST FINAL DESIGN	15,208.50
MUNICIPAL MANAGEMENT CORP.	ISOLATE WATER LEAK	1,500.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,405.02
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,229.65
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19
	ANNUAL SERV AGREEMENT WATER	
CORRPRO WATERWORKS	TOWER	925
HAWKINS INC	AZONE/CHLORINE - 75 GA	417.59
PRESTON READY MIX CORP.	ROAD ROCK-WATER MAIN	205.45
USA BLUE BOOK	CHLORING REAGENTS	256.46
QC ANALYTICAL SERVICE LLC	LAB FEES	525
CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT JAN-JUNE 2024	2,628.00
OMNISITE	1 YR. WIRELESS SERV. MAIN LIFT STN.	290
VC3 INC.	ITnBox SUPPORT	853.11
OLY'S GARAGE	WIPER BLADES-ELEC TRUCK	28.31
PER MAR SECURITY SERVICES	SECURITY MONITORING -	134.34
WPPI	DEC 2023 POWER PURCHASE	35,608.91
ALLIANT ENERGY	SYSTEM WORK-BRIDGE PROJECT	6,200.00
MAQUOKETA MUN. ELEC.UTIL	O-RINGS	117.28
RESCO	4 STREET LIGHTS	756.44
CITY OF PRESTON	WPPI COMM. CONTR-PEPPERMINT PARK	1,000.00
EASTON VALLEY BOOSTER CLUB	CONTRIBUTION-CAKE AUCTION	50
SULLIVAN, JACQUELINE	REBATE-CLOTHES WASHER	35
IOWA ASSOC. OF MUN. UTIL.	DEC 2023 ENERGIZERS	178.5
CLAYTON ENERGY CORPORATION	DEC 2023 RESERVATION INV	15,808.33
CLAYTON ENERGY CORPORATION	NOV 2023 COMMODITY INV.	14,594.94
CLAYTON ENERGY CORPORATION	NOV 2023 RESERVATION INV	2,795.59
PEFA INC.	DEC 2023 PEFA COMM. INV.	18,746.56
BORMANN, DOUG	GAS FURNACE REBATE	100
ERNST, LONNIE	GAS FURNACE REBATE	100
LARSON, KEITH	GAS FURNACE REBATE	100
HARTIG DRUG	UPS - GAS ODORIZOR	50.64
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	31.5
MADISON NATIONAL LIFE INS CO INC	JAN 2024 LIFE INS	285.74
TREASURER/SALES & USE TAX	SALES & OPTION TAX	3,217.35
WASTE AUTHORITY OF JACKSON COUNTY	DEC 2023 TIPPING FEES	6,298.81
CLINTON CO. AREA SOLID WASTE AGENCY	RECYCLING-DEC 2023	263.7
COMPASS	5000 #10 WINDOW ENV.	799.42
QUILL CORPORATION	COPY PAPER	36.48
HAWKEYE AREA COMM. ACTION PROG.	DEPOSIT REFUND-STALKFLEET	34.56
	TOTAL	191,675.73
	APPROVED EXPENDITURES BY FUND:	
	GENERAL FUND	39,513.64
	DEBT SERVICE FUND	0
	ROAD USE TAX FUND	16458.5
	INSURANCE RESERVE	0

CUSTOMER DEPOSITS	0
WATER FUND	10,216.66
SEWER FUND	5,882.50
ELECTRIC FUND	53,093.32
GAS FUND	56,867.27
GARBAGE FUND	9,609.28
DECEMBER 2023 REVENUES	
GENERAL FUND	204,169.79
ROAD USE TAX FUND	591,258.62
EMPLOYEE BENEFIT TAX	102,193.01
EMERGENCY	29,141.82
TIF	5,347.19
CUSTOMER DEPOSITS	27,634.38
DEBT SERVICE FUND	-33,492.12
WATER FUND	607,344.06
SEWER FUND	512,881.83
STORM WATER FUND	40,448.85
ELECTRIC FUND	637,838.39
GAS FUND	654,928.54
GARBAGE FUND	121,510.49

GARBAGE TRUCK – Jesse Kilburg and Brian Sandholt of Kilburg Equipment had the 2024 Freightliner garbage truck on site and gave an update on the truck. The truck is a 25-yard unit that carries an extra 5000 lbs. compared to the current truck. There is adequate clearance in the shed for parking, mounting a 4x4 angle iron in concrete at the shed for front end parking safety be installed was recommended. A new cart tipper and kick bar has been installed. With the trade in value of the current truck is \$82,500.00 the cost of the truck is \$169,860.00. There is 5-year warranty on the chassis, 1 yr. on the body, and 3 yr. on the Allison. Council broke out of session to go look at the truck. Returned to open session, Kilburg offered up to \$1,000 towards the application of the City Logo on the new truck if purchased. Funding of the truck was discussed with the options of an interfund loan, or direct transfers with no loan of \$50,000 out of the reserve fund balances in both the Electric and Gas departments for a total of \$100,000 and the balance be paid out of the budgeted Garbage Truck replacement fund. Richard Petersen asked Kilburg about the maintenance of the Street sweeper. Kilburg responded that maintenance has been done and plans to continue with further maintenance in the Spring. Thomson would like to see the garbage truck be purchased with the logo and warranty upgrade at \$1800 be done at the time of purchase. Ganzer will get clarification of warranty. Council agreed to proceed with the purchase of the new Garbage Truck.

RESOLUTION 2023-18: To purchase a Garbage truck. Reuter made a motion to approve Res 2023-18; to purchase a Garbage Truck and make the appropriate transfers of \$50,000 each from the Gas and Electric funds to the Garbage Truck Replacement fund. Seconded by JT Thomson. ROLL CALL: AYES 5, NAYS 0.

RESOLUTION 2023-17: Salary for Electric Superintendent: Council and Personnel Committee discussed before the Holiday break, the need of a bump in pay for Ray Ernst. Personnel committee decided an increase in pay of \$1.50 per hour would be brought to council for approval. M. Petersen commented on the increase that consideration his years of service, retention of good employees and being competitive in the pay scale was a factor. Motion to approve Resolution 2023-17 was made by JT Thomson, Seconded by M. Petersen. Motion carried.

PART TIME POLICE OFFICER AND RESERVE OFFICERS: Chief Gruver would like to add Wes Unke as a second part time police officer and Damien Houzenga and Paul Ferguson as reserve officers. All officers are already trained and qualified, there is just a need to go through the hiring procedure to be in regulation with the Academy requirements. Unke would be paid the current part time salary of \$26 per hour. Reserve officers receive \$1 per year, which qualifies them to be added to the City's Work Comp insurance.

RESOLUTION 2023-20: Discuss and approval setting Salary for Part-time Office and Reserve Officers. Motion to approve Resolution 2023-20 was made by M. Petersen, Seconded by JT Thomson. Motion carried.

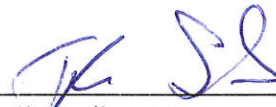
RESOLUTION 2023-19: Setting Committees for 2024. Sieverding presented his appointments for Committees with a few changes made including adding new Councilman Dylan Meyer to serve on committees replacing R. Petersen. With no objections to the changes, a motion was made by JT Thomson to approve Resolution 2023-19, seconded by D. Meyer. Motion carried.

OTHER BUSINESS: Gas Price for December. Ganzer updated council on news the City received regarding a potential increase in the Gas pricing for December due to the significant above normal temperatures. A notice was received from Clayton Energy and Northern Natural gas that penalties for not using the amount of gas that was set aside in the pipe could impact pricing. When the cost came in that was billed out Dec. 1st, the impact was less than was potentially expected.

Ganzer updated council that Sanitation Superintendent, Dennis Driscoll has had a positive 6-month review and completed the training requirements needed to receive an increase in pay according to the Resolution approved when he was hired.

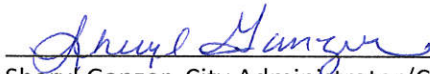
Richard Petersen asked council to consider rewarding the iPads used by past council members be awarded to them at the end of them serving office as they are difficult to dump, and to continue being sent agendas for future meetings. Council will take requests into consideration.

ADJOURNMENT: With no other business to be brought to Council, Sieverding asked for a motion to adjourn. Motion to adjourn was made by Reuter, Seconded by Gerardy. Motion carried. Meeting adjourned at 6:45 pm.



Tyler Sieverding, Mayor

ATTEST:



Sheryl Ganzer, City Administrator/Clerk